

**Discovery Charter School
1100 Camino Biscay
Chula Vista, CA 91910**

Board of Directors
Regular Meeting
Thursday, July 16, 2020
5:30 p.m.
Virtual Meeting

MINUTES

I. Opening Procedures

A. Call to Order at 5:31

B. Roll Call

Members Present: Rochelle Carroll, Erin Richison, Morgan Appel, Terry McKearney and Vikki Viramontes-Castorena

Members Absent:

Others Present: Principal Neil MacGaffey, Associate Principal Nestor Espinoza

C. Pledge of Allegiance led by Board President Rochelle Carroll

II. Approve Agenda as amended to table Item #VII – P.E. Program Report by AthLEAD Advantage as an information item

Motion: Appel Second: Appel Vote: MCSU

III. Approve Minutes from June 4, 2020 Regular Board Meeting and June 18, 2020 Special Board Meeting

Motion: Viramontes-Castorena Second: Appel Vote: MCSU

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Items on the Agenda - None

B. Items not on the Agenda:

- Parent Karla Poukkula shared her children's experience with Distance Learning at Discovery Charter School. She gave a few suggestions so the school can improve for this coming school year.

- Teacher Claudia Hernandez thanked the Board and administration for their support during difficult times having to learn Distance Learning She feels teachers are now more prepared with more experience and knowledge on how to approach the new school year. Claudia is looking forward to work together with DCS administration and parents to make the beginning of the school much better.
- Parent Perla Bonilla voiced her support for the school and DCS Board. She recommends DCS and Board to improve and more communication with parents. She suggested DCS to provide best practices to help parents prepare their children at home. Any early information Class Dojo information will be very helpful. She suggested a Parent Academy to support parents.
- Teacher and parent Luz Baeza is thankful to DCS for making the decision to start as Distance Learning and to continue making students a priority. She thanked the Board for the opportunity to provide workshops for teachers and to have the opportunity to learn and provide a better Distance Learning experience for students.
- Parent Dacia Baeza shared it was hard for children to do everything on the computer. After families picked up math books and school materials children were able to do better with paper homework. Dacia also asked DCS to please give student work books earlier than before.

V. Principal's Report.

- Mr. MacGaffey thanked parents for attending and making suggestions to the school.
- Thank you to the outgoing PTC Board for all your hard work and amazing events. Our student and community benefited from it. Welcome to the new PTC Board; President Jeanine Christner, Vice-President Joanna Martinez, Financial Secretary Erica Maldonado and Secretary Kate Crawford. We will work together and closely to make this a successful year.
- DCS Board meeting dates, minutes and agendas are posted on the school's website. Agendas are always posted on Mondays before the meeting on Thursdays.
- August 1, 2020 the state will release the template to the new LCAP state plan, now called the Learning Continuity and Attendance Plan due to COVID-19 only for this school year. DCS will have a parents meeting in August and will release those dates later.
- DCS will also set up meetings to obtain parents' input about Distance Learning, we will be proactive and hear parents' concerns.
- DCS will mirror the CVESD Summer program with some modifications that will fit Discovery starting August 1 -21, 2020, from 8:00am-11:30am. One class per grade level for the neediest academic students, low income and foster students will also be included.
- DCS will start school August 31, 2020 with Distance Learning. This will be a very different Distance learning from what was conducted in March when DCS only had two weeks to prepare for something new. Then, we were focused more on the child' safety and social emotional well-being. We learned a lot about our community and programs. We have surveyed parents and teachers a couple of times and data was helpful to prepare and we are ready to go for the new school year. We'll be providing a very rigorous and high level of instruction, seeing and interacting with teachers daily.

VI. 2020-21 Proposed Budget Report

Principal Neil MacGaffey presented an extended explanation of the proposed budget for 2020-21 school year.

VII. P.E. Program Report by AthLEAD Advantage (approved to table under Item #II)

VIII. Approve Consent Calendar

All items listed under the Consent Calendar are considered by the Board to be one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Calendar.

A. Approve Dual Immersion staff participation in the Association of Two-Way and Dual Language Education’s (ATDLE) “2020 TWBI/DLI Summer Series” Webinar

Dates: July 20-21, 2020

Location: Virtual

Funding Source: Title III and/or Title COVID19 funds

Rationale: To acquire solutions, practical advice, and strategies to ensure DI/DLI administrator, teachers, families, and students are connected and engaged in learning this fall, in classroom or in distance learning environments.

Participants: Fourteen DI teachers and one administrator, total fifteen

Cost: Registration is \$100 per participant; \$1,500 total registration cost, not to exceed.

B. Approve Professional Legal Services in 2020-21 from Young, Minney, and Corr, LLP

(Action)

Cost: \$30,000. on blanket purchase order to pay for services as they are received during the 2020-21 school year. Services not to exceed \$30,000.

Funding Source: Charter General Fund

Location: Discovery Charter School

Rationale: Young, Minney, and Corr, LLP to provide legal counsel on matters related to Discovery being a California charter school, including but not limited to compliance issues, labor negotiations, etc. during the 2020-21 school year.

Motion: McKearney

Second: Appel

Vote: MCSU

IX. Approve Construction for Two Student Restrooms and One Adult Single Occupancy

Rationale: Based on the existing California Plumbing Code for Educational Occupancy recommendations, Discovery needs a minimum of six additional student toilets. Board approval for two new student restrooms will provide the six additional student toilets needed, and strengthen Discovery’s COVID19 preparedness and prevention efforts ahead of students and staff returning to school at the end of August. One adult single occupancy restroom is included in the scope of the proposal for approval. The location for the proposed new restrooms will be

next to the Seventh and Eighth grade classrooms for those students' and staff use. Having the new restrooms in this location will help manage student and staff movement on campus, provide more sinks for handwashing, and improve the ability to maintain physical distancing requirements.

Cost: \$154,890

Funding Source: Charter Funds, and State and Federal COVID19 Relief Funds

Motion: McKearney

Second: Viramontes-Castorena

Vote: MCSU

X. Board Communication

- Dr. Appel thanked parents and teachers who attended the meeting, he values their time and their feedback is important to chart a course for and is always valued and respected. He recognizes the teachers for doing a phenomenal job under difficult circumstances and the administration for keeping on top of everything and always presenting the Board with a robust picture of where we are to help facilitate Board decisions. Safety for the students is a priority.
- Ms. Viramontes-Castorena thanked everyone and appreciates the comments from the parents. It helps the Board guide both teachers and administration so that we can get the most well rounded Distance Learning program we can. She understands deficits may have been felt during the last quarter but we'll work hard to fill the holes by working as a community to manage the gaps. She is pleased the budget looks healthy after Mr. MacGaffey's presentation.
- Ms. Richison thanked the team for putting a strong budget presentation to help the Board make decisions. She thinks it is important to underscore communication with families and community. Appreciates the update from the Principal and would like to hear more about what the plan is for the future. She stressed the need for constant and increased communication as we go through the school year.
- Mr. MacKearney is looking forward to see DCS offer parent workshops and parent engagement. Communication is important so people know what to do. He would like to see and learn more about the new Learning Continuity Plan. Appreciates the parents comments.
- Ms. Carroll thanked the Board, staff and parents for their comments and administration and Ms. Williamson for putting together all the information presented tonight. Thank you to the staff members for continuing to pivot with us as we move through these changes and take the time to look for the best and safest alternatives for the entire community. At the District we are continuing to watch guidelines provided from all relevant agencies and continue to work together with the county and local community to ensure that our families are safe. We'll continue to communicate and help support students with Summer Distance Learning and the start of the school year this August 31, 2020. Discovery teachers participated in the professional opportunities provided during the Spring experience with Distance Learning. This time we'll be more prepared and ready and will work together to start on the right foot. For all parents that are looking for more guidance, we are working together and appreciate the parent support and your involvement. DCS Board agendas and minutes are posted on the school's website and Class Dojo.

FULL BOARD TO CLOSED SESSION

- XI. Adjourn to Closed Session** – Virtual meeting.
President Rochelle Carroll recessed to Closed Session at 5:30pm

A. Personnel Matter Principal Neil MacGaffey

FULL BOARD OPEN SESSION

- XII. Reconvene to Open Session** – Virtual meeting.
President Rochelle Carroll reconvened to Open Session at 7:45pm

A. REPORT OUT OF CLOSED SESSION
Ms. Carroll reported there is nothing to report and no action was taken.

- XIII. Adjournment**

A motion was made to adjourn the meeting at 7:46pm

Motion: Appel Second: McKearney Vote: MSCU

The next regular meeting of the Discovery Charter School Board of Directors will be on Thursday, August 13, 2020 at 5:30pm.

Rochelle Carroll, Board President

Sara Roa, Secretary to the Board